

(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

NAAC 2023/ Metrics Level Deviations/Cr5-4

Criteria 5.1.4:	The institution adopts the following for redressal of student		
	grievances including sexual harassment and ragging cases		
	1. Implementation of guidelines of statutory/regulatory		
	bodies		
	2. Organisation wide awareness and undertakings on policies		
	with zero tolerance		
	3. Mechanisms for submission of online/offline students' grievances		
	4. Timely redressal of the grievances through appropriate		
	committees		
Findings of DVV	Kindly Provide :-		
	1) Proof of constitution of Internal committees / Grievances		
	Committee formation / other committees as per UGC norms. 2)		
	Circular/web-link/ committee report justifying the objective of the		
	metric 3) Minutes of the meetings of student grievance committee,		
	as per metric. 4) Report of grievances from the concerned		
	committee. Note: The mechanism of redressal should be available		
	as document and should be hosted in the HEI"s Website. The link		
	of the same shall be provided to validate the same Pl note:		
	Statutory regulations/norms of UGC/SRA to be provided		
Response/	1) Office Order/ Proof of constitution and Minutes of the meetings		
Clarification	of student redressal committee, prevention of sexual harassment		
	committee and Anti Ragging committee. (Appendix-I)		

IQAC Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306



Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Date: - 12/07/2023

Appendix-I

ANTI-RAGGING COMMITTEE



(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

Ref:

Date: 13/10/2021

Office Order

As per the guidelines of Mumbai U iversity, AICTE -Delhi, Pramod Ram Ujgar Tiwari Saket Institute of Management has constituted Anti-Ragging Committee for the year 2021-22, the committee shall deal with the Complaints of the students.

Name of the Committee Member	Designation	Associated with	Mobile Number	e-mail address
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376	director@prutsim.edu.in
Mr.Riyaz Shaikh	Staff	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	96195 25997	riyaz@prutsim.edu.in
Mr.Vinayak Mane		SAKET GYA IPEETH'S Pramod Ran Ujagar Tiwari Saket Institu e of Management	9867772167	ganesh.parab@prutsim.edu.in
Mr. Jayesh Mali	Student Representat ive	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	86920 29857	chirag.31582203@prutsim.edu .in
Dr.Shrikesh Poojari	Dean Academics (Co- ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895	shrikesh@prutsim.edu.in
Shankar Sonawane	Police Representat ive	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8169985258	shankarsonawane.15@gmail.c om

All the concerned are requested to tak inote of the above and approach the chairman/any of the members of the committee about the grievance, if any, in writing.

Director (In-Charge)
Pramod Ram Ujagar Tiwari, *
Saket Institute of Management.
Saket Vidya Nagari Marg.
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

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Notice

Ref No:

Date 15/10/2022

Kind Attention:

Name of the Committee Member	Designation	Associated with	Mobile Number
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376
Mr.Riyaz Shaikh	Teaching Stat Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	96195 25997
Mr Vinovak Mana	Non-Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari	0967772167
Mr. Vinayak Mane Mr. Jayesh Mali	Student Representative	Saket Institute of Management SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9867772167 86920 29857
Dr.Shrikesh Poojari	Dean Academics (Co-ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895
Shankar Sonawane	Police Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8169985258

Subject: ARC planning meeting

Dear All,

Please find the attached list of members for the ARC Committee and a meeting is scheduled for this academic year 18/10/2021 to discuss various activities under ARC.

Dr. Shrikesh Poojari (ARC Co-ordinator)

4

Dr. Sanoj Kumar (Director)

Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

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(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

ARC Meeting Minutes

Ref No:

Date 19/10/2021

Nagari Marg,

Chinchpada Road

alyan (E) 4213(

Attendees:

Name of the Committee Member	Designation	Associated with	Mobile Number
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376
Mr.Riyaz Shaikh	Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	96195 25997
Mr.Vinayak Mane	Non-Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9867772167
Mr. Jayesh Mali	Student Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	86920 29857
Dr.Shrikesh Poojari	Dean Academics (Co-ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895
Shankar Sonawane	Police Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8169985258

Minutes of Meeting and Resolutions

The director chaired the meeting & w lcomed all the new members of the committee followed by discussion of agendas.

Topic 1: Welcome of new committee and communication about their role and Responsibilities

Resolution 1: Resolved that all the members have accepted their duties under ARC

Topic 2: Discussion and scheduling of communication/awareness activities

Resolution 2: Resolved that ARC Committee will communicate and create awareness

through notices and personal communication in classroom about various laws

on Anti Ragging

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg

Saket Vidya Nagari Marg,
Chinchpad Road, Kalyan (E) 421 306
Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306

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Topic 3: Roles and Responsibilities of Members and Squad

Resolution 3: Resolved that all members/Squad understood their role and responsibility in meeting

Dr. Shrikesh Poojari (ARC Co-ordinator)

IQAC Cordinator
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306



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Anti-Ragging Committee

Ref:

Date: 19/10/2021

CIRCULATION OF' MINUTES

Minutes of Meeting of ARC Committee of the College are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

Name of the			Signature
Committee Member	Designation	Associated with	
	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Sollm
Mr.Riyaz Shaikh	Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Skin
Mr.Vinayak Mane	Non-Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Vinaguk Mones
Mr. Jayesh Mali	Student Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Syst-
Dr.Shrikesh Poojari	Dean Academics (Co-ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	88
Shankar Sonawane	Police	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	5. Sonowone

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Action Taken Report of ARC Meeting held on 18/10/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	Resolved that all the members have	All designated members understood
	accepted their duties under ARC	and accepted their roles and
		responsibilities.
2.	Create awareness about ARC committee	Class coordinators and designated
		committee members created
		awareness amongst students about
		Anti-ragging committee and asked to
		report if any such incident happens to
		the concerned authority.

Director (In-Charge)

Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306





PRAMOD RAM UJAGAR TIWARI SAKET INSTITUTE OF MANANGEMENT

(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

Notice

Ref No:

Kind Attention:

Date 05/04/2022

Name of the Committee Member	Designat on	Associated with	Mobile Number
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376
Mr.Riyaz Shaikh	Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	96195 25997
Mr.Vinayak Mane	Non-Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9867772167
Mr. Jayesh Mali	Student Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	86920 29857
Dr.Shrikesh Poojari	Dean Academi s (Co-ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895
Shankar Sonawane	Police Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8169985258

Subject: ARC planning meeting

Dear All.

Please find the attached list of members for the ARC Committee and a meeting is scheduled for this academic year 07/10/2022 to discuss various activities under ARC.

Dr. Shrikesh Poojari (ARC Co-ordinator) IQAC Cordinator

Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Dr. Sanoj Kumar (Director)

Director (In-Charge)
Pramos Ram-Ujagar Tiwari
Saker Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Ref No:

Date 08/04/2022

Attendees:

Name of the Committee			Mobile
Member	Designation	Associated with	Number
	Director	SAKET GYANPEETH'S	
Dr.Sanoj Kumar	(Chairmar	Pramod Ram Ujagar	9920600376
		Tiwari Saket Institute of	
		Management	
	Teaching Staff	SAKET GYANPEETH'S	
Mr.Riyaz Shaikh	Representative	Pramod Ram Ujagar	96195 25997
		Tiwari Saket Institute of	
		Management	
	Non-Teaching	SAKET GYANPEETH'S	
	Staff	Pramod Ram Ujagar	
Mr.Vinayak Mane	Representative	Tiwari Saket Institute	9867772167
-		of Management	
	Student	SAKET GYANPEETH'S	
Mr. Jayesh Mali	Representative	Pramod Ram Ujagar	86920 29857
		Tiwari Saket Institute of	
		Management	
Dr.Shrikesh	Dean	SAKET GYANPEETH'S	
Poojari	Academics	Pramod Ram Ujagar	9820295895
	(Co-ordinator)	Tiwari Saket Institute of	
		Management	
	Police	SAKET GYANPEETH'S	
Shankar Sonawane	Representative	Pramod Ram Ujagar	8169985258
		Tiwari Saket Institute of	
		Management	

Minutes of Meeting and Resolutions

The director chaired the meeting & welcomed all the new members of the committee followed by discussion of agendas.

Topic 1: Discussion and scheduling of communication/awareness activities

Resolution 1: Resolved that ARC Committee will communicate and create awareness through notices and personal communication in classroom about various laws on Anti Ragging

Topic 2: Addressing student's concerns if any

Resolution 3: No concerns were observed, no actions needed

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Dr. Shrikesh Poojari

(ARC Co-ordinator Ordinator

Pramod Ram Ujagar Tiwari
Saket Institute of Manageme

Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

🙎 Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Anti-Ragging Committee

Ref: Date: 08/04/2022

CIRCULATION OF' MINUTES

Minutes of Meeting of ARC Committee of the College are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

Name of the			Signature
Committee Member	Designation	Aggoriated with	
Wielinber	Designation	Associated with	
200 0000 220000	Director	SAKET GYANPEETH'S	01 1.
Dr.Sanoj Kumar	(Chairman)	Pramod Ram Ujagar	Xh Alm
		Tiwari Saket Institute of	(1) 3 9 11
	<u> </u>	Management	
	Teaching Staff	SAKET GYANPEETH'S	
Mr.Riyaz Shaikh	Representative	Pramod Ram Ujagar	All and
		Tiwari Saket Institute of	glad to
		Management	
	Non-Teaching	SAKET GYANPEETH'S	
	Staff	Pramod Ram Ujagar	16 16 16 16
Mr.Vinayak Mane	Representative	Tiwari Saket Institute	Vinay ak Mane
		of Management	
	Student	SAKET GYANPEETH'S	
Mr. Jayesh Mali	Representative	Pramod Ram Ujagar	Jayon
		Tiwari Saket Institute of	844817
		Management	
Dr.Shrikesh	Dean	SAKET GYANPEETH'S	
Poojari	Academics	Pramod Ram Ujagar	CRIP.
	(Co-ordinator)	Tiwari Saket Institute of	881
		Management	
	Police	SAKET GYANPEETH'S	
Shankar Sonawane	Represen ative	Pramod Ram Ujagar	S. Sonawanel
		Tiwari Saket Institute of	30
		Management	

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Action Taken Report of ARC Meeting held on 07/10/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	Resolved that all the members have	All designated members understood
	accepted their duties under ARC	and accepted their roles and
		responsibilities.
2.	create awareness about ARC committee	Class coordinators and designated
		committee members created
		awareness amongst students about
		Anti-ragging committee and asked to
		report if any such incident happens to
		the concerned authority.

1 Salle

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306





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Ant -Ragging Committee

NOTICE FOR MEETING

Ref:

Date: 11/03/2023

Kind Attention:

Name of the Committee Member	Designation	Associated with	Mobile Number	e-mail address
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376	director@prutsim.edu.in
Mr.Prashnat Mishra	Teaching Staff Representati	SAKET GYANPEETH'S Pramod Ram Ujaga Tiwari Saket Institute of Manager rent	8850485966	prashant@prutsim.edu.in
Mr.Vinayak Mane	Non- Teaching Staff Representati	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9867772167	ganesh.parab@prutsim.e du.in
Mr. Chirag Asobiya	Student Representati ve	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8850485966	chirag.31582203@prutsi m.edu.in
Dr.Shrikesh Poojari	Dean Academics (Co- ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895	shrikesh@prutsim.edu.in
Shankar Sonawane	Police Representati ve	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Manage ent	8169985258	shankarsonawane.15@g mail.com

Dear all,

ARC activity planning meeting has been scheduled as follows:

Date of Meeting: 15th March 2023

Time: 4:00 pm **Agenda:**

• To discuss resolutions from the previous meeting.

Discussion regarding prohibition of ragging.

SSPCGOOD

Dr. Shrikesh Poojari (ARC Co-ordinator)

IQAC Cordinator
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Dr. Sanoj Kumar (Director)

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Al C Meeting Minutes

Ref No:

Date 16/03/2023

Attendees:

Name of the Committee Member	Designation	Associated with	Mobile Number	e-mail address
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9920600376	director@prutsim.edu.in
Mr.Prashnat Mishra	Teaching Staff Representati	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8850485966	prashant@prutsim.edu.in
Mr.Vinayak Mane	Non- Teaching Staff Representati	SAKET GYANPEETH'S Pramod R m Ujagar Tiwari Saket Instrute of Management	9867772167	ganesh.parab@prutsim.ed u.in
Mr. Chirag Asobiya	Student Representati ve	SAKLT GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8850485966	chirag.31582203@prutsim .edu.in
Dr.Shrikesh Poojari	Dean Academics (Co- ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	9820295895	shrikesh@prutsim.edu.in
Shankar Sonawane	Police Representati ve	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	8169985258	shankarsonawane.15@gm ail.com

Minutes of Meeting and Resolutions

Topic 1: To discuss Action taken on resolutions from the previous meeting

Resolution 1: Resolved that ARC Committee will communicate and create awareness through notices

Topic 2: Discussion regarding prohibition of ragging.

Resolution 2: Committee was happy to state that no ragging case is reported in the campus which states that the institute campus is ragging free.

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Dr. Shrikesh Poojari
(ARC Co-ordinator)
IQAC Cordinator
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Action Taken Report for Anti-Ragging Committee meeting held on 15-03-2023

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &	
		Outcomes	
1.	Create awareness about ARC committee	Class coordinators and designated	
		committee members created	
		awareness amongst students about	
		Anti-ragging committee and asked to	
		report if any such incident happens to	
		the concerned authority.	

1 Salles

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306





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Ant -Ragging Committee

Ref:

Date: 16/03/2023

CIRCULATION OF' MINUTES

Minutes of Meeting of ARC Committee of the College are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

Name of the			Signature
Committee Member	Designation	Associated with	
Dr.Sanoj Kumar	Director (Chairman)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Sollm
Mr.Prashnat Mishra	Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	A
Mr.Vinayak Mane	Non-Teaching Staff Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket İnstitute of Management	Vinayuk Manel
Mr. Chirag Asobiya	Student Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	Colsebiya
Dr.Shrikesh Poojari	Dean Academics (Co-ordinator)	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	881
Shankar Sonawane	Police Representative	SAKET GYANPEETH'S Pramod Ram Ujagar Tiwari Saket Institute of Management	5 Sonawore

Some Charge

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



WDC WOMEN'S DEVELOPMENT CELL



(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

Ref:

Date: 10/10/2021

Office Order

As per the guidelines of Mumbai University, AICTE- Delhi, Pramod Ram Ujgar Tiwari Saket Institute Of Management has constituted Women Development Committee/Anti Sexual Harassment Committee for the year 2021-22.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinater, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Professor	Teaching representative	88797 41891
5	Ms. Roshni Singh	Non-Teaching Representative	70213 72152

All the concerned are requested to take note of the above and approach the chairman/any of the members of the committee about the grievance, if any, in writing.

Director

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306





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(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

Ref No:

Date: 15/10/2021

Women Development Committee Notice

Subject: WDC planning meeting.

Dear All,

Please find the attached list of members for Women Development Committee and a meeting is scheduled for this academic year 17/10/2021 to discuss various activities under Women Development Committee.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Pro essor	Teaching representative	88797 41891
5	Ms. Roshni Singh	Non-Teaching Representative	70213 72152

Mrs. Surbhi Bhoir Co-Ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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WDC Meeting Minutes

Ref No: Date: 18/10/2021

Attendees:

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Professor	Teaching representative	88797 41891
5	Ms. Roshni Singh	Non-Teaching Representative	70213 72152

Minutes of Meetings and Resolutions

The director chaired the meeting & well omed all the new members of the committee followed by discussion of agendas.

Sr. No	Topic	Resolution
1	Planning of session/communication	Resolved that session will be conducted
	about WDC to Students and Faculty	under WDC
2	Discussion & Scheduling of	Resolved that WDC Committee will
	communication awareness activities	communicate and create awareness
		through notices and personal
		communication in classroom

Mrs. Surbhi Bhoir Co-Ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

Saket Vidya

Nagari Marg,

Chinchpada Road,

Kalyan (E) 421306

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CIRCULATION OF MINUTES

Ref No:

Date: 18/10/2021

Minutes of Meeting of WDC Committee of the institute are circulated amongst its following Honourable Members for their kind comment consent for confirmation.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	SIGNATURE
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	Son la
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	88
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	\$
4	Dr. Divya Nair, Assistant Professor	Teaching representative	DIVY a
5	Ms. Roshni Singh	Non-Teaching Representative	Rosmi

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Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Action Taken Report of WDC Meeting held on 17/10/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	communicate and create awareness	We have conducted a session to create
	through notices ar 1 persona	l awareness about Women's
	communication in classroom about WDC	Development Cell and explained
		activities to be conducted under the
		same.
2.	Resolved that session will be conducted	A special guest session by a woman
	under WDC	entrepreneur Ms. Haswata Prasanna on
		the topic 10 Golder secrets of
		Entrepreneurship on 27 th November
		2021.

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

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Ref No:

Date: 01/03/2022

Women Development Committee Notice

Subject: WDC planning meeting.

Dear All,

Please find the attached list of members for Women Development Committee and a meeting is scheduled for this academic year 03/03/2022 to discuss various activities under Women Development Committee.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Pro essor	Teaching representative	88797 41891
5	Ms. Trupti Bhosale	Non-Teaching Representative	98211 12201
6	Ms. Lincy Viji	Non-Teaching Representative	96193 30439

Mrs. Surbhi Bhoir Co-Ordinator

Director (In-Charge) Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

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WDC Meeting Minutes

Ref No:

Date: 04/03/2022

Saket Vidya Nagari Marg, Chinchpada Road,

Kalyan (E) 421306

Attendees:

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Professor	Teaching representative	88797 41891
5	Ms. Roshni Singh	Non-Teaching Representative	70213 72152

Minutes of Meetings and Resolutions

The director chaired the meeting & welcomed all the new members of the committee followed by discussion of agendas.

Sr. No	Topic	Resolution
1	Planning of session/communication	Resolved that session will be conducted
	about WDC to Students and Faculty	under WDC
2	Discussion & Scheduling of	Resolved that WDC Committee will
	communication awareness activities	communicate and create awareness
		through notices and personal
		communication in classroom

Mrs. Surbhi Bhoir Co-Ordinator

Director (In-Charge) Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

🙎 Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), MDIA 421 306.



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CIRCULATION OF MINUTES

Ref No:

Date: 04/03/2022

Minutes of Meeting of WDC Committee of the institute are circulated amongst its following Honourable Members for their kind comment consent for confirmation.

Sr. No.	NAME OF THE MEMBER	COMMITTEE	SIGNATURE
		DESIGNATION	
1	Dr. Sanoj Kumar, Director,	Chairman	
	PRUTSIM		Jan 1.
2	Dr. Shrikesh Poojari, Dean	Secretary	
	Academics, IQAC Coordinator,		1 8dl
	PRUTSIM		0.0
3	Mrs. Surbhi Bhoir, Assistant	Teaching	
	Professor	representative	A A
4	Dr. Divya Nair, Assistant Professor	Teaching	Divxa
		representative	NIN
5	Ms. Roshni Singh	Non-Teaching	to 10.
		Representative	LOBINI

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

Saket Vidya

Nagari Marg, Chinchpada Road, Kalyan (E) 421306

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Action Taken Report of WDC Meeting held on 03/03/2022

Sr.No.	Resolution in the Meeting		Action Taken for Implementation &
			Outcomes
1.	communicate and create	awareness	We have conducted a session to create
	through notices and	personal	awareness about Women's
	communication in classroom ab	out WDC	Development Cell and explained
			activities to be conducted under the
			same.
2.	Resolved that session will be	conducted	Celebration on the occasion of
	under WDC		Women's Day was organized, held by
			faculty coordinators.

Director (In Ch

Director (In-Charge)
Pramod Ram Ujagar Tiwari
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Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



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NOTICE FOR MEETING

Ref No:

Date: 01/03/2023

Subject: WDC Meeting

Kind Attn:

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, IQAC Coordinator, PRUTSIM	Secretary	9820295895
3	Mrs. Surbhi Bhoir, Assistant Professor	Teaching representative	9987554472
4	Dr. Divya Nair, Assistant Professor	Teaching representative	88797 41891
5	Ms. Trupti Bhosale	Non-Teaching Representative	98211 12201
6	Ms. Lincy Viji	Non-Teaching Representative	96193 30439

Dear all,

A WDC activity planning meeting has been scheduled as follows:

Date of meeting: 2nd March 2023

Time: 4:00 PM

Agenda:

• To discuss resolutions from the previous meeting.

• Women's Day Celebration

Webinar Arrangement & planning

Mrs. Surbhi Bhoir Co-Ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg

Saket Vidya Nagari Marg,

Shinker Vidyahagari Marg, Kalyan East, Dist. Thane (MAH), INDIA

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Minutes of Meeting and Resolutions

Ref No:

Date: 03/03/2023

Sr. No	Topic	Resolution
1	To discuss Action taken on resolutions	Resolved that WDC committee will
	from the previous meeting	communicate and create awareness
		through notices hence planning for
		today's agenda 2 & 3
2	Women's day Celebration	Resolved that FYMMS students are
		arranging for small celebration at
		PRUTSIM. This includes dance,
		songs, cake cutting and games to be
	*	arranged.
		The coordinator to make sure women
		day wishes -creative is uploaded to
	:	institute social handle by coordinating
		with Digital media coordinator
3	To Finalize Dates for WDC webinar	Prof. Shraddha Daftardar to align
		guest speaker & discuss relevant
		topics of
	:	webinar with him/her
		Prof. Surbhi will steer the webinar.
	• •	The coordinator will also take care of
		creative making, feedback creation &
		analysis work done too.
4	Decision on Health awareness program	Prof. Shraddha Daftardar to forward
	organization	invite to all female staff & students.
		The coordinator to take interested
		names & director will sanction.
		Attending staff must get photo proof
	2	along & will get on duty leave for the
		same.

Mrs. Shraddha Daftardar

Co-Ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management

Saket Vidya Nagari Marg, Kalyan East, Dist. Thane (MAH), INDIA

(MAH), INDIA 42

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CIRCULATION OF MINUTES

Ref No:

Date: 03/03/2023

Minutes of Meeting of WDC Committee of the College are circulated amongst its following Hon'ble Members for their kind comment /consent for confirmation.

Sr. No.	NAME OF THE MEMBER	COMMITTEE	SIGNATURE
		DESIGNATION	
1	Dr. Sanoj Kumar, Director,	Chairman	,O 11
	PRUTSIM		Sen lu
2	Dr. Shrikesh Poojari, Dean	Secretary	
	Academics, IQAC Coordinator,		CUP
	PRUTSIM		001
3	Mrs. Surbhi Bhoir, Assistant	Teaching	Q.
	Professor	representative	4
4	Dr. Divya Nair, Assistant Professor	Teaching	0
		representative	Divya
5	Ms. Trupti Bhosale	Non-Teaching	(A)
		Representative	70
6	Ms. Lincy Viji	Non-Teaching	May
		Representative	

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Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
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Action Taken Report of WDC Meeting held on 02/03/2023

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	communicate and create awareness	We have conducted a session to create
	through notices and personal	awareness about Women's
	communication in classroom about WDC	Development Cell and explained
		activities to be conducted under the
		same.
2.	Resolved that session will be conducted	Celebration on the occasion of
	under WDC	Women's Day was organized, held by
		faculty coordinators.
3.	Finalize Dates for WDC webinar and	Faculty is working out on the plan to
	women's Health awareness program	organize webinar on women's Health
		awareness.

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Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

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STUDENTS GRIEVANCE REDRESSAL COMMITTEE



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CIRCUI ATION OF MINUTES

Minutes of Meeting of SGRC Committee of the College are circulated amongst its following Honourable Member for their kind comment/consent for confirmation.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	Signature
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	Small
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	SSP
3	Mr. Saumyabrata Nath	Teaching Representative	
4	Mr. Ganesh Parab	Non-Teaching Representative	- Ey
5	Ms. Shubham Shirkar	Student Representative MMS	Shubbushirar

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306



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Ref:

Date: 12/10/2021

Office Order

As per the guidelines of Mumbai University, AICTE -Delhi, Pramod Ram Ujgar Tiwari Saket Institute of Management has constituted Student Grievance Redressal Committee for the year 2021-22, The committee shall deal with the Complaints of the students.

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	9820295895
3	Mr. Saumyabrata Nath	Teaching Representative	97638 29471
4	Mr. Ganesh Parab	Non-Teaching Representative	98677 72167
5	Ms. Shubham Shirkar	Student Representative MMS	95296 24747

All the concerned are requested to take note of the above and approach the chairman/any of the members of the committee about the grievance, if any, in writing.

Jan June

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



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Notice

Ref No:

Date 24/11/2021

Subject: Student Grievance Redressa! Cell planning meeting

Dear All.

Please find the attached list of mcmbers for the Student Grievance Redressal Cell Committee and a meeting is scheduled for this academic year 26/11/2021 to discuss various activities under Student Grievance Redressal Cell.

Kind Attention:

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	9820295895
3	Mr. Saumyabrata Nath	Teaching Representative	97638 29471
4	Mr. Ganesh Parab	Non-Teaching Representative	98677 72167
5	Ms. Shubham Shirkar	Student Representative MMS	95296 24747

Mr. Saumyabrata Nath Co-ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari

Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421306

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Minutes of Meeting

Ref No:

Date:26/11/2021

Attendees:

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	9820295895
3	Mr. Saumyabrata Nath	Teaching Representative	97638 29471
4	Mr. Ganesh Parab	Non-Teaching Representative	98677 72167
5	Ms. Shubham Shirkar	Student Representative MMS	95296 24747

Minutes of Meeting and Resolutions

The director chaired the meeting & w lcomed all the new members of the committee followed by discussion of agendas.

Sr. No	Topic	Resolution
1	Welcome of new committee and communication	Resolved that all the
	about their role and responsibilities	members have accepted
		their duties under SGRC
2	Discussion and scheduling of	Resolved that the SGRC
	communication/awareness activities	Committee will
		communicate and create
		awareness through notices
		and personal communication
		in the classroom and the link
		was uploaded on website.
3	Review of activities	Various activities conducted
		under SGRC reviewed

Mr. Saumyabrata Nath

Co-ordinator

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management

Saket Siya Nagari Marg, Chinchpada Saketa (gyanageri Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

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Kalyan (E) 421306



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Action Taken Report of Second SGRC Meeting held on 26/11/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	Resolved that the SGRC Committee will	Faculty coordinators and designated
	communicate and create awareness	committee members had taken a
	through notices and personal	session on creating awareness about
	communication in the classroom and the	SGRC Committee.
	link was uploaded on website	
2.	Various activities conducted under SGRC	Student feedback mechanism as
	reviewed	already in place.

Discostor (In-Cha

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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NOTICE FOR MEETING

Ref No

Date 11/01/2023

Subject: SGRC Meeting

Dear all,

ARC activity planning meeting has been scheduled as follows:

Date of meeting: 12th January 2023

Time:4:00 PM Agenda:

To discuss resolutions from the previous meeting.

• To discuss redressal of Any Grievance on PRUTSIM website

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	9820295895
3	Dr. Prashant Mishra	Teaching Representative	8850485966
4	Mr. Ganesh Parab	Non-Teaching Representative	98677 72167
5	Ms. Neha Gharat	Student Representative MMS	70388 80978

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Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

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SGRC MEETING

Ref No:

Date:12th January 2023

Sr. No.	NAME OF THE MEMBER	COMMITTEE DESIGNATION	CONTACT NO.
1	Dr. Sanoj Kumar, Director, PRUTSIM	Chairman	9920600376
2	Dr. Shrikesh Poojari, Dean Academics, PRUTSIM	Secretary	9820295895
3	Dr. Prashant Mishra	Teaching Representative	8850485966
4	Mr. Ganesh Parab	Non-Teaching Representative	98677 72167
5	Ms. Neha Gharat	Student Representative MMS	70388 80978

Minutes of Meeting and Resolutions

Sr.no	Topic	Resolution
1	To discuss Action taken on resolutions from the	Resolved that the SGRC
	previous meeting.	Committee will
		communicate and create
		awareness through notices.
2	To discuss redressal of Any Grievance on	Any kind of grievances
	PRUTSIM Website	related to college activities
		were taken care of. We
		will ensure to
		redress/resolve the same for
		keeping your involvement in
		the process and improving
		us.

Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidya
Nagari Marg,
Chinchpada Road,
Kalyan (E) 421306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

CIRCULATION OF MINUTES

Ref No:

Date: 12/01/2023

Minutes of Meeting of SGR Cell of the College are circulated amongst its following Hon'ble Members for their kind comment/connent for confirmation.

Sr. No.	NAME OF THE MEMBER	-	COMMITTEE	Signature
			DESIGNATION	
1	Dr. Sanoj Kumar, Director,		Chairman	
	PRUTSIM			Tool in
2	Dr. Shrikesh Poojari, Dean		Secretary	COD
	Academics, PRUTSIM			881
3	Dr. Prashant Mishra		Teaching	
			Representative	
4	Mr. Ganesh Parab		Non-Teaching	
		-	Representative	0
5	Ms. Neha Gharat	-	Student	53 do 464
			Representative MMS	Neha Gr

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Director (In-Charge)
Pramod Ram Ujagar Tiwari
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Action Taken Report of Second IQAC Meeting held on 12/01/2023

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &	
		Outcomes	
1.	Resolved that the SGRC Committee will communicate and create awareness through notices and personal communication in the classroom and the link was uploaded on website	committee members had taken a	
2.	Any kind of grievances related to college activities were taken care of. We will ensure to redress/resolve the same for keeping your involvement in the process and improving us.	No such grievances were found and hence no action required.	

Director (In-Charge)
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Saket Institute of Management
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