

(Un-Aided, Hindi Linguistic Minority Institution)

(Approved by AICTE New Delhi, D.T.E (MB 3158), Govt. of Maharashtra & Affiliated to University of Mumbai)

NAAC 2023/ Metrics Level Deviations/Cr6-3

Criteria 6.3.3:	Percentage of teaching and non-teaching staff participating in							
	Faculty development Programmes (FDP), Management							
	Development Programmes (MDPs) professional development							
	/administrative training programs during the last five years							
Findings of DVV	Kindly Provide :-							
	1) e-copy of the certificates of the program attended by teaching							
	and non-teaching staff.							
	2) List of participating teaching and non-teaching staff as per the							
	prescribed format year wise during the last five years.							
	3) Annual reports highlighting the programs undertaken by the							
	teaching faculties and non-teaching staff.							
	<b>Note:</b> DVV input considering that 1. The programs duration less							
	than stipulated by UGC/AICTE (5 days or more days) to be							
	considered here. 2. A teacher attending multiple programs in a							
	year will be counted once. Pl update.							
Response/	1) E-copy of certificate of program attended by teachers and non-							
Clarification	teaching staff participating in Faculty development Programmes							
	(FDP), Management Development Programmes (MDPs)							
	professional development /administrative training programs							
	during the last five years are attached. (Appendix-I)							

IQAC Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306



Director (In-Charge)
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 303

Date: - 12/07/2023

# Appendix-I



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Activity Report						
Academic Year						
Category	Faculty Development Program and Administrative Training Program					
Name of the Activity	Workshop on MS-Office					
Participants	Teaching & Non-Teaching Staff					
Date	07/08/2017 to 11/08/2017					
Venue	College Campus					
Brief Report	In this workshop all teaching and non-teaching staff members were trained on Microsoft Office which is one of the most used software worldwide. Microsoft Office has many products mainly Microsoft Word, Microsoft PowerPoint & Microsoft Excel. In this workshop of MS office, all three products are covered.  Microsoft Word is used for writing books, letters, resumes, applications, or any other documentation work. Microsoft PowerPoint is used to present the data summary in the form of slides. Microsoft Excel is used for calculations, data analyzation & data consolidation. This Microsoft Office course is a complete guide to all three abovementioned MS office products.  In this workshop of Microsoft office, you have learned the all abovementioned uses of Microsoft Word, Microsoft PowerPoint & Microsoft Excel.					
Photographs						

IQAC Cordinator
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saivet Vidya Nagari Marg, Chinch parla Ruad, Saivan (Sp. 42 1206)

Director (In-Charge)
Pramod Ram Ujagar Tiwani
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.



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Activity Report						
Academic Year	2018-19					
Category	Faculty Development Program					
Name of the Activity	Training of ICT Tools Usage					
Participants	Teaching Staff					
Date	08/01/2019 to 12/01/2019					
Venue	College Campus					
Brief Report	In this workshop all teaching staff members were trained on ICT Tool usage in day to day teaching learning.  All faculty members made aware about various google tools available like google classrooms, google forms, google translator, YouTube etc.  As well as it was demonstrated to all faculty members how to create WhatsApp/ Telegram groups for ease in communication with students and paperless information passing.					
Photographs						

IQAC Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Sainet Vidya Nagari Marg. Chachparla Road, Rolyan (Et 42100)

Director (In-Charge)
Pramod Ram Ujagar Tiwani
Saket Institute of Management
Saket Vidya Nagari Marg.
Chinchpada Road, Kalyan (E) 421 306



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Activity Report						
Academic Year	2018-19					
Category	Administrative Training Program					
Name of the Activity	Workshop on Scholarship Portal					
<b>Participants</b>	Non-Teaching Staff					
Date	04/03/2019 to 08/03/2019					
Venue	College Campus					
Brief Report	In this workshop all non-teaching staff members were trained on scholarship portal prepared by Government. In training session mainly student login, college login demonstration was given and it was taught to non-teaching staff how to approve application, how to generate the reports etc.					
Photographs						

**IQAC** Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

Sairet Vidya Nagari Marg. hinchpada Road,

Director (In-Charge) Pramod Ram Ujagar Tiwani Saket Institute of Management Saket Vidya Nagari Marg. Chinchpada Road, Kalyan (E) 421 306



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Activity Report						
Academic Year						
Category	Faculty Development Program					
Name of the Activity	Workshop on New Education Policy					
<b>Participants</b>	Teaching Staff					
Date	12/10/2020 to 16/10/2020					
Venue	College Campus					
Brief Report  Photographs	Two days workshop on "New Education Policy 2020" is organized by the college and discussion is made on following points— The implementation of previous policies on education has focused largely on issues of access and equity. The unfinished agenda of the National Policy on Education 1986, modified in 1992 (NPE 1986/92), is appropriately dealt with in this Policy. A majo development since the last Policy of 1986/92 has been the Right of Children to Free and Compulsory Education Act 2009 which laid down legal underpinnings for achieving universal elementary education. This National Education Policy envisions an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society, by providing high-quality education to all, and thereby making India a global knowledge superpower. The Policy envisages that the curriculum and pedagogy of our institutions must develop among the students a deep sense of respect towards the Fundamental Duties and Constitutional values, bonding with one's country, and a conscious awareness of one's roles and responsibilities in a changing world.					

IQAC Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Saled Vidya
Nagari Marg,
Chinchpeda Road,
Raiyan (E) 42 (206)

Director (In-Charge)
Pramod Ram Ujagar Tiwani
Saket Institute of Management
Saket Vidya Nagari Marg.
Chinchpada Road, Kalyan (E) 421 306

Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

www.prutsim.edu.in | ⋈ info@prutsim.edu.in



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Activity Report					
Academic Year	2019-20				
Category	Administrative Training Program				
Name of the Activity	Training of ERP Software				
Participants	Non-Teaching Staff				
Date	19/08/2019 to 23/08/2019				
Venue	College Campus				
Brief Report	In this workshop all non-teaching staff members were trained on ERP software. student login, college login demonstration was given and it was taught to non-teaching staff how to generate receipt of fees paid, how to track the students, approve application, how to generate the reports etc.				
Photographs					

IQAC Cordinator
Pramod Ram Ujagar Tiwari
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306

Sairet Vidya Nagari Mare, Chachpada Road, Saiyan (E) 481306

Director (In-Charge)
Pramod Ram Ujagar Tiwani
Saket Institute of Management
Saket Vidya Nagari Marg,
Chinchpada Road, Kalyan (E) 421 306



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Activity Report							
Academic Year							
Category	Faculty Development Program and Administrative Training Program						
Name of the Activity	Training of Google Tools						
Participants	Teaching & Non-Teaching Staff						
Date	04/05/2020 to 09/05/2020						
Venue	College Campus						
Brief Report	In this workshop all teaching and non-teaching staff members were trained on Google tools in view of Covid-19 Pandemic.  All academic processes were stopped for few months and now government has directed to start online classes. So all teaching staff members were given training of google classroom and google meet.  All non-teaching staff members were trained for creation of google form to collect the information.						
Photographs							

IQAC Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306 Saliet Vidya
Napari Maro,
Chachpeda Road,
Relyan (E) 48:1296

Director (In-Charge)
Pramod Ram Ujagar Tiwani
Saket Institute of Management
Saket Vidya Nagari Marg.
Chinchpada Road, Kalyan (E) 421 306



#### SAKET GYANPEETH'S PRAMOD RAM UJAGAR TIWARI

### SAKET INSTITUTE OF MANANGEMENT

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Activity Report						
Academic Year	2021-22					
Category	Faculty Development Program and Administrative Training Program					
Name of the Activity	NAAC Accreditation Process Workshop					
Participants	Teaching & Non-Teaching Staff					
Date	21/03/2022 to 25/03/2022					
Venue	College Campus					
Brief Report	One day NAAC Orientation Program was conducted on 24/03/2022, Program was presided by Principal Dr. Kausar Perveen and for the program key note speech was delivered by Dr R. P. Singh. In this program, Dr. Singh focused on 650.350 format of NAAC has					
	program, Dr. Singh focused on 650-350 format of NAAC, he emphasized on changes made in NAAC process for online documentation checking as well as physical peer team visit.  Session was followed by QA session where faculty members asked queries related to Feedback, Student Survey, MOUs and Best Practices.  It was fruitful session which was given insight to faculty members to initiate NAAC work.					
Photographs						

**IQAC** Cordinator Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg, Chinchpada Road, Kalyan (E) 421 306

Sainel Vidya Nagari Marg. Chinchipada Road alyan (E) 4213

Director (In-Charge) Pramod Ram Ujagar Tiwari Saket Institute of Management Saket Vidya Nagari Marg. Chinchpada Road, Kalyan (E) 421 306



## XAVIER INSTITUTE OF MANAGEMENT & ENTREPRENEURSHIP, BANGALORE

This is to certify that

Shraddha Anand Daftardar

has attended a
Faculty Development Programme on
'How to Excel in Publishing Research Papers'
on 12 th February & 19 th February 2022 at

Xavier Institute of Management & Entrepreneurship, Bangalore.

Dr. NMK Bhatta

Dean Research-XIME, Bangalore

Dr. M. Nellaiappan

Director - XIME, Bangalore





### **Certificate of Participation**

This is to certify that

Mr/Ms/Mrs

Shraddha Anand Daftardar

has successfully completed his/her training cum workshop

**Power of SIP** session on \_\_

conducted online

26-Jul-2021

K S Rao

Head - Investor Education & Distribution Development Aditya Birla Sun Life AMC Limited



### **XAVIER INSTITUTE OF MANAGEMENT** & ENTREPRENEURSHIP, BANGALORE



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has attended a

Faculty Development Programme on

'How to Excel in Publishing Research Papers'
on 21st December & 22nd December 2020 at

Xavier Institute of Management & Entrepreneurship, Bangalore.

Dr. NMK Bhatta

Dean Research-XIME, Bangalore

M. Ninny

**Dr. M. Nellaiappan**Director - XIME, Bangalore



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Dean Research-XIME, Bangalore

M. Noning

Dr. M. Nellaiappan

Director - XIME, Bangalore



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Dean Research-XIME, Bangalore

Dr. M. Nellaiappan

Director - XIME, Bangalore



#### EdMaestro Private Limited

(Training & Consulting Company registered under MCA and Ministry of MSME, Govt. of India)

#### CERTIFICATE OF ACCOMPLISHMENT

THIS IS TO CERTIFY THAT

#### Ms. Surbhi Bhoir

Assistant Professor, PRUT SAKET INSTITUTE OF MANAGEMENT

HAS SUCCESSFULLY COMPLETED THE

Three Days Workshop on Structural Equation Modelling using SmartPLS (Basic Modules)

organized by EdMaestro Pvt. Ltd., India from July 25 – 27, 2022 with support from SmartPLS GmbH, Germany

Director

Saket Vidya

Saket Vidya

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Kalyan (E) 421306

Director (In-Charge)
Pramod Ram Ujagar Tiwari
aket Institute of Managemen
Saket Vidya Nagari Marg



### CERTIFICATE

OF PARTICIPATION

THIS CERTIFICATE IS PRESENTED TO



### Surbhi Bhoir

who participated in the Online 6 Days Exclusive Workshop on Literature Review: Why, What and How organized by Indian\_Society for Training and Development (ISTD), Anand Chapter from 20-25 February, 2023

Bhagirath

Chairman,

ISTD, Anand

D. V. Brashit

Secretary,

ISTD, Anand



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Sasmira Marg, Worli,

Mumbai - 400 030

Tel: 022 - 2493 2047

Fax: 022 - 2492 5275

Web: www.simsr.sasmira.org



### Certificate of Faculty Development Program

Sasmira's Institute of Management Studies and Research is pleased to present the certificate

to Dr. / Prof. / Mr. / Ms.
----------------------------

Top attending Faculty Development Program on "Innovative Methodologies for Teaching

Business Studies" on 29/03/2014.

Director

Executive Director



#### ASSOCIATION OF INDIAN MANAGEMENT SCHOOLS

8th July, 2012

Certificate



SANOT KUMAR

had participated in :

One Day Faculty Development Program on

#### Management Teacher 2015 - New Age Teacher"

Organized by

Association of Indian management school (AIMS), Fryderabad

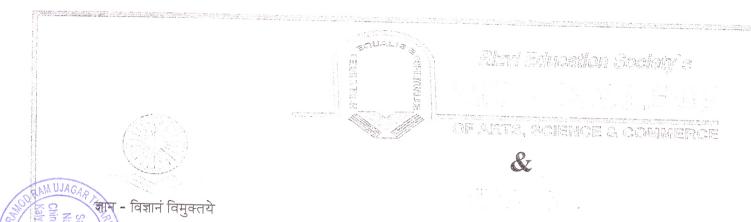
in apportation with

Sydenham Institute of Management Studies, Research & Entrepreneurship Education

Sch July, 2012

Dr. M.A. Khan Chairman Mumbai Chapter, AIMS

Prof. Mohd. Masood Ahmed
President. AIMS



### Certificate of Participation

This is to Certify that

Prof./Dr./Mr./Ms./Mrs... Comegi Ruman. of.... Oriental Orlege of Management, wester has participated in UGC sponsored two day workshop on "Use of  $\frac{1}{2}SPSS$  in Research Methodology for Social Science" on  $1^{st}$  &  $2^{nd}$ February, 2013.

Co-Convenor & Vice Principal Dept. of Mathematics & Statistics

Organising Secretary HOD, Dept. of Commerce

Convenor & Principal

### MAHENDA SOBTING TO WAR

#### MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)

Kalippatti (PO) - 637 501, Namakkal (DT), Tamilnadu

#### **NAAC Sponsored**

#### NATIONAL SEMINAR ON EMERGING TRENDS OF TEACHING IN INDIA





INTERNAL QUALITY ASSURANCE CELL (IQAC)



This is to certify that Dr./Mr./Mrs./Prof. SAUMYABRATA NATH

Chinchpada Road

Chinchpada Road

AND SALE HAR YA LISTITUTE OF MANAGEMENT STUDIES MUMBAT

has participated in the NAAC Sponsored National Seminar On EMERGING TRENDS OF TEACHING IN INDIA

on September 10 - 11, 2015 Organized by INTERNAL QUALITY ASSURANCE CELL (IQAC) of MAHENDRA ARTS

& SCIENCE COLLEGE (AUTONOMOUS). He / She has participated / Presented a Paper entitled CASE STUDY

ANALYSIS - THE INNOVATIVE TEACHING AND LEARNING TECHNIQUE IN MODERN EDUCATION SYSTEM

SANIZING SECRETARY PRINCIPAL

CHAIRMAN



## BANGALORE UNIVERSITY CANARA BANK SCHOOL OF MANAGEMENT STUDIES





One day work shop on Project Management 12<sup>th</sup> December 2009

#### CERTIFICATE OF PARTICIPATION

This is to	certify that N	Mr. / Ms	Saumya	bra	tanath.		
11115 15 10			G.	-		-1 -	AND THE PARTY OF T
From	East	boint	College	05	9tipher	Education.	

has actively participated in "PROJECTHA - 2009" (One day work shop on project management)

organized by Canara Bank School of Management Studies.

DR. CYNTHIA MENEZES SENIOR LECTURER

**CBSMS** 

DR. BOB HOEKSTRA FOUNDER & DIRECTOR PALINDROME DR. K. JANARDHANAM DEAN & DIRECTOR CBSMS



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This is to certify that

#### SAUMYABRATA NATH

From

#### EAST POINT COLLEGE OF ENGINEBRING & TECHNOLOGY

participated in The Deep Dive Faculty Enablement Program on Business English

On 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup> April 2013, conducted at V.M.K.V.Engineering College, Salem.

Nandita Gurjar

Sr. Vice President and Group Head, Education and Research Dept. Infosys Ltd. Oundya Palekanda Vindya Palekanda

Head, Campus Connect Soft Skills Education and Research Dept. Infosys Ltd





### Certificate of Participation

This is to certify that

Saunyatrata Nath From

East Point Of Engineering & Technology participated in Train the Trainer program on Soft Skills

From 14 - 17th Feb, 2012 conducted by Infosys Limited, Bangalore

Srikantan (Tan) Moorthy

Senior Vice President & Head,

Education and Research Dept. Infosys Ltd.

Mr. R.N.Prasad

AVP & Senior Lead Principal

Education and Research Dept. Infosys Ltd.



# Visvesvaraya Technological University, Belgaum & PES Institute of Technology, Bangalore



### CERTIFICATE

This is to certify that Mr. / Ms. / Prof. / Dr. Saumyabnata nath from EPCET has attended One-day Workshop on "Pedagogy for Revised Second Semester MBA Subjects & Skill based Questions", conducted by Visvesvaraya Technological University, Belgaum in assocition with PES Institute of Technology, Bangalore, held on 6th April 2013 at PESIT, 100 Feet Ring Road, BSK III Stage, Bangalore - 560 085.

irector (In-Cha

Principal & Director, PESIT Bangalore - 560 085 OPEN DOUGH

**Dr. M.S. Ranga Raju**Chairman, BOE-MBA, VTU
Prof & Head - MBA PESIT
Bangalore - 560 085

Dr. G. Nagalingappa

**Dr. G. Nagalingappa**Chairman, BOS-MBA, VTU
Dir. & Prof., MBA Dept., BNMIT
Bangalore - 560 070

